Process for updating the Kentucky Cancer Action Plan

- Kentucky Cancer Consortium members select priority order for updating the plan based on consideration of cancer burden, ability to intervene and interest of member organizations.
  1. Colon
  2. Tobacco
  4. Breast and Cervical Cancer
  5. Prostate Cancer
  6. Skin Cancer
  7. Survivorship
  8. Tx Outcomes/Provider Capacity
  9. Environmental Factors
  10. Other sections to add/consider

- KCC Program Coordinator requests information from self-selected Cancer Plan “champions” within Consortium membership re: goals, objectives and strategies that fit with their organization.

- KCC Research & Evaluation Coordinator and Program Coordinator review other state plans for examples of goals and objectives.*

- KCC Research & Evaluation Coordinator (and graduate student, if applicable) review current data and work with the Kentucky Cancer Registry to develop trends for applicable elements (screening rates, incidence, early stage vs. late stage, mortality, etc.).*

- KCC Research & Evaluation Coordinator and KCC Program Coordinator review applicable goals and objectives from organizations within the state, from other states and the trend data.

- KCC Research & Evaluation Coordinator and KCC Program Coordinator develop worksheet that includes information about current goals and objectives as well as proposed goals and objectives.*

- KCC Program Director sends data/trend information and proposed objectives to Consortium members one week prior to the meeting.

- KCC staff co-facilitate the Consortium meeting to update the goals and objectives. Consortium members discuss options, review the data and set targets. Members may decide to change/add a goal or objective at this time. Votes pertaining to revisions to the goals and/or objectives in the Plan require a two-thirds majority vote of responding members.

- After the Consortium meeting, the Program Coordinator (and graduate student, if applicable) compile information about strategy categories from the Guide to Community Preventive Services, Cancer Control Planet, peer-reviewed journal articles, as well as program evaluation from other organizations in the state. Strategies are then drafted for recommendation to the Consortium membership.

- KCC members, via an electronic survey or email, vote on the strategies that accompany the goals and objectives.

- KCC staff then update the layout, design and web site with the revised section of the Cancer Action Plan.

- The Program Director sends out the revised section of the Cancer Plan to Consortium members.

*Example/template can be provided upon request. kbathje@kycancerc.org